

**MINUTES OF THE BOARD OF ALDERMEN  
TOWN OF KERNERSVILLE, N.C.  
BRIEFING SESSION APRIL 28, 2010**

The Board of Aldermen of the Town of Kernersville met in a briefing session at 6:30 P.M. on the above date in the Town Hall Executive Conference Room at the Municipal Building at 134 East Mountain Street.

**Present:** Mayor Dawn Morgan, Aldermen Dana Caudill Jones, Mayor Pro Tem Kevin Bugg, Alderman Tracey Shifflette.

**Absent:** Alderman Keith Mason and Alderman Bob Prescott.

**Staff Present:** Curtis L. Swisher, Town Manager; John G. Wolfe III, Town Attorney; Jayne Danner, Deputy Clerk; Jeff Hatling, Community Development Director; Sharon Richmond, Senior Planner; Doran Maltba, Acting Public Works Director; Franz Ader, Finance Director; Russell Radford, Town Engineer; Ray Smith, Human Resources Director; Walt Summerville, Fire Chief; Kenny Gamble, Police Chief; Gray Cassell, Information Systems Director and Ernie Pages, Parks & Recreation Director.

**Call to Order and Invocation**

Mayor Dawn Morgan called the meeting to order and Alderman Dana Caudill Jones delivered the invocation.

**1. Annual Presentation by Sister Cities Commission.**

John Wolfe, Sister Cities Commission (SCC) presented a slide show of photographs highlighting the many events sponsored by the SCC in 2009 some of which included student exchange programs with Furtwangen and Heidelberg Germany; Moldovan Wine Makers visit; Chinese New Year's Dinner and Taipei Economic Development Representatives from Atlanta. He added that funds from the Town and other fund raising events have been used to primarily promote relationships and economic development. He thanked the Board of Aldermen for their support of the Sister City Commission and offered to answer questions.

Mayor Morgan asked Mr. Wolfe if the Sister City Commission had considered inviting students at Caleb's Creek Elementary School to participate in the student exchange program.

Mr. Wolfe stated that they had not due to the age of the children. He added that the program began initially at the College level and has since involved high school and middle school students and he believes this is as young as they would probably go.

**2. Annual Presentation by Community Appearance Commission.**

Mr. Alan Asbell, Community Appearance Commission Chairman (CAC) stated that the program is in its 25<sup>th</sup> year and that this was the first CAC in Forsyth County. He presented a slide show highlighting CAC activities and events in 2009. Mr. Asbell announced that the Biennial Awards

Ceremony is scheduled for September 22<sup>nd</sup>. He highlighted new programs in 2009 and 2010 some of which included an education booth at Spring Folly; Mystery Photo Contest; tree pruning seminar; Arbor Day Celebration and Adopt a Fire Hydrant Program in memory of Pam Pierce Smith, former CAC member. He added that one Girl Scout Troop has committed to paint 300 of 1,300 fire hydrants in the town and a Cub Scout group has committed to paint 100. He thanked the Board of Aldermen for their support and welcomed questions or suggestions.

### **3. Discussion on Appointment to the City County Utilities Commission.**

Mr. John Wolfe, Town Attorney stated that at the request of the Mayor he has prepared a Resolution recommending Doug Jewell be appointed to the City County Utilities Commission (CCUC).

Mayor Morgan stated that Mr. Ray Thomas has served on the CCUC since 1998 and his term will expire in June 2010. She added that Mr. Jewell has served on the Stormwater Advisory Committee and has 30 years experience in stormwater management and she believes he would be an asset to this committee.

Alderman Dana Caudill Jones made a Motion for the approval of the following Resolution recommending Doug Jewell to the City County Utilities Commission. Mayor Pro Tem Kevin Bugg seconded the motion and the vote was all for and motion carried.

**R-2010-11**  
**RESOLUTION RECOMMENDING TO THE**  
**FORSYTH COUNTY BOARD OF COMMISSIONERS**  
**APPOINTMENT OF CHARLES DOUGLAS JEWELL,**  
**A FORSYTH COUNTY RESIDENT, TO THE**  
**CITY COUNTY UTILITY COMMISSION**

**WHEREAS**, it is the desire of the Board of Aldermen of the Town of Kernersville, North Carolina, to have continuing representation on the City County Utility Commission from eastern Forsyth County including the Kernersville community; and

**WHEREAS**, Raymond D. Thomas, a resident of Kernersville, has served in this capacity on the City County Utility Commission since 1998 with distinguished service for all of Forsyth County; and,

**WHEREAS**, Raymond D. Thomas, due to term limitations, will be stepping down after twelve years of service; and

**WHEREAS**, Charles Douglas Jewell, II has expressed a desire to serve on the City County Utility Commission and would bring to the City County Utility Commission extensive expertise from his vocational experiences, including those in municipal storm water management program development and implementation; surface water engineering including hydrology, hydraulics, and flood control; and surface water impoundments including dams and lakes; and

**WHEREAS**, Charles Douglas Jewell, II resides in eastern Forsyth County and owns an engineering firm located in the Town of Kernersville; and

**WHEREAS**, the Board of Aldermen feels, based upon his vocation, his vocational experience, his character, and his interest in matters of the City County Utility Commission, that Charles Douglas Jewell, II would represent all the citizens of Forsyth County with good judgment and integrity.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Aldermen of the Town of Kernersville, North Carolina, that Charles Douglas Jewell, II be and is hereby recommended to the Forsyth County Board of Commissioners for appointment to the City County Utility Commission.

Adopted this 28<sup>th</sup> day of April, 2010.

Mayor Morgan stated that it was important to make Kernersville citizens aware of the many positions on Forsyth County boards.

**4. Consideration of a Resolution declaring May as Historic Preservation Month.**

Sharon Richmond, Senior Planner stated that May is Historic Preservation Month. She recommended that a member of the Kernersville Historic Society be appointed to this Board when her term expires in June 2011.

Alderman Dana Caudill Jones made a **Motion** for the approval of the following Resolution declaring May as Historic Preservation month in Kernersville. Alderman Tracey Shifflette seconded the motion and the vote was all for and motion carried.

**RESOLUTION NO. R-2010- 12**  
**RESOLUTION DECLARING HISTORIC PRESERVATION MONTH**  
**IN**  
**KERNERSVILLE, NORTH CAROLINA**  
**MAY 2010**

**WHEREAS**, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

**WHEREAS**, historic preservation is relevant for urban and rural communities across the nation, and for Americans of all ages, all walks of life, and all ethnic backgrounds; and

**WHEREAS**, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

**WHEREAS**, "Silent Legacies" is the theme for National Historic Preservation Month 2010, cosponsored by the Forsyth County Historic Resources Commission and the National Trust for Historic Preservation;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Aldermen of Kernersville do hereby declare the month of May 2010 as National Historic Preservation Month, and call upon the people of Kernersville to join their fellow citizens across the United States in recognizing and participating in this special observance.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of the Board of Aldermen and that a copy be furnished to the Forsyth County Historic Resources Commission.

Adopted this 28th day of April, 2010.

#### **5. Briefing on the May 4, Regular Meeting Agenda.**

Mayor Morgan stated that there will be several ceremonial proclamations presented in addition to the Historic Preservation Resolution.

Police Chief Ken Gamble stated that Law Enforcement Week is May 9<sup>th</sup> – 15<sup>th</sup> and that this is a time for the community to honor officers who have fallen in the line of duty.

Doran Maltba, Acting Public Works Director stated that Public Works week is May 16<sup>th</sup> – 22<sup>nd</sup> and that it is recognized nationally.

**Item # 1 PUBLIC HEARING: P. M. Development, LLC, for a proposed text amendment to the UDO by amending Chapter A, Article II- Definitions; Chapter B-Table 2.6-Permitted Uses; Section 2-5-Use Conditions; and Section 2-6-Accessory Uses to create a new use and conditions by adding a “Solid Waste Transfer Station” as an approved Permitted Use to the GI (General Industrial) zoning district. Zoning Docket KT-194 (A request by the petitioner has been received to withdraw this text amendment)**

Mr. Jeff Hatling, Community Development Director stated that the petitioner has submitted a request to withdraw the proposed text amendment. He added that the Planning Board did recommend approval of the request however with many conditions. He further added that he believes the petitioner will resubmit the request as a special use permit for transfer stations.

#### **Item # 3 Presentation by the Arts Council of Winston-Salem and Forsyth County**

Mr. Curtis Swisher, Town Manager stated that the Arts Council has requested an opportunity to give a presentation on their activities in Kernersville to the Board. He added that the Town has budgeted \$1,000 for this organization in past years but have not actually received a request for funding since FY 2006-2007. He anticipates that they may submit a funding request this year.

#### **Item # 4 Update on Earth Day Celebration.**

Doran Maltba, Acting Public Works Director stated that a report will be given on the numbers in attendance at the Town’s April 22<sup>nd</sup> Earth Day Celebration. He added that he will also report on the tonnage from the annual litter sweep campaign which will conclude on April 30<sup>th</sup>.

Mayor Morgan stated that there was great participation in the Art Contest. She noted the three winning projects, a dress made from Earth Day promotional flyers, a tin can man and an Earth Day tote bag.

**Item # 5 Update on Operation Medicine Drop.**

Police Chief Gamble stated that he will give an update on the very successful first Operation Medicine Drop held on April 24<sup>th</sup> at Walgreens. He stated that 12,350 pills were collected, 7,200 of which were prescription medications. He further stated that based on citizen feedback they may do this again in the Fall at the National Night Out event. Chief Gamble also stated that he is in discussion with the Drug Enforcement Agency to see if the Police Department can pass along these medicines to Crisis Control Ministry.

**Item # 6 Discussion on Policy for Maintenance of Drainage Pipes.**

Mr. Swisher stated that since Board Members and Staff have received a number of calls from citizens about sink holes he believes it would be an appropriate time to review the Town's and other surrounding municipalities Policy and Procedures for these matters and anticipates that several citizens will be in attendance at the Tuesday meeting to address the Board about this.

**Item # 7 Discussion on Potential use of Property Adjoining the Farmer's Market.**

Mr. Swisher stated that the Rotary Club has requested an opportunity to discuss with the Board of Aldermen the possibility of establishing a park on the property next to the new Farmer's Market.

**Item # 8 Consent Agenda:**

- C-1 Approval of Minutes for February 11, 2010 Joint Session with Forsyth County Commissioners**
- Approval of Minutes for March 25, 2010 Budget Work Session**
- Approval of Minutes for March 31, 2010 Briefing Session**
- Approval of Minutes for April 6, 2010 Regular Session**

Mayor Morgan highlighted the Consent Agenda items and stated that although Forsyth County prepared their own minutes for the Joint Session they would also like a copy of the Town of Kernersville minutes once approved.

**Item # 11 Town Manager's Report and Miscellaneous.**

Mr. Swisher presented the Board with a Resolution from the Triad Alcoholic Beverage Control Board (ABC). He stated that there is discussion about changing the ABC procedures throughout the state, and that if these changes take place it will significantly impact the revenue municipalities receive from the ABC. He added that the Triad ABC Board is requesting that the Board of Aldermen adopt a Resolution of Support to retain the current procedures and if it is the Board's desire they could adopt it at the meeting on Tuesday evening.

John Wolfe presented the Board with a copy of Rules and Regulations and a Vendor Application form for the Farmer's Market. He stated that he has reviewed these forms and recommends them as presented for Board approval at the meeting on Tuesday. He further recommended that the Town Manager consider appointing a coordinator and or committee to oversee the day to day operations of the market.

Mayor Morgan thanked Mayor Pro Tem Bugg for his work on this project and she asked him to convey her thanks to the Rotary Club Members. She shared concerns from citizens about parking at the Allegacy Bank.

Mr. Wolfe stated that an agreement has been reached with Allegacy regarding parking and that assigned parking spaces for the Farmer's Market will be at the rear of the property which is Town owned property.

Mayor Pro Tem Bugg stated that the Kernersville Downtown Preservation Developmental Council has created and will maintain the Farmer's Market website.

Alderman Shifflette inquired about the use of the building when not in use by the farmers.

Mr. Swisher stated that Parks & Recreation Department would handle other uses of the market.

**6. Closed Session for the Purpose of Discussing Personnel Matters.**

Alderman Dana Caudill Jones made a Motion to enter into closed session for the purpose of discussing personnel matters as permitted by NCGS 143-318.11(6). Mayor Pro Tem Kevin Bugg seconded the motion and the vote was all for and motion carried.

**7. Adjournment.**

Meeting adjourned to Closed Session at 7:26 pm.

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Dawn H. Morgan, Mayor

Attest:

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Jayne Danner, CMC, Deputy Clerk

I, Jayne Danner, CMC, Deputy Clerk of the Town of Kernersville, North Carolina, do hereby certify that this is a true and correct copy of the minutes of the meeting duly held on April 28, 2010.

This the \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Jayne Danner, CMC, Deputy Clerk